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ADM-10.8

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DD/S&T 2182/67

25 May 1967

MEMORANDUM FOR: Executive Officer, DD/S&T

SUBJECT : Graphics Situation in DD/S&T.

1. The DD/S&T has grown rapidly in the past three years. New offices have been established, hundreds of highly skilled technical personnel have been brought on board to "keep up with the state-of-the-arts," and new responsibilities have been outlined. As a result, many areas of support had to "scramble to catch up," and graphics is a prime example.
2. The publications graphics problem is still present, and will continue as long as we are forced to depend upon another component of the Agency to perform this function. This problem has been discussed with the Offices concerned, but no decisions have been reached.
3. The presentation graphics area is growing by leaps and bounds as indicated by the attached production figures.
4. After a close evaluation of the complete situation it is very obvious that in order to produce the S&T intelligence graphics required, within the context of timeliness, it is necessary to:
 - (a) establish an in-house capability to perform the construction of publications graphics,
 - (b) continue to satisfy the growing presentation requirements,
 - (c) set up an effective system to establish priorities, and
 - (d) coordinate all requirements through one central point.
5. In these economy minded times the thought of obtaining new positions, much less finding competent individuals to fill them, is frightening and many would balk at the thought of diverting resources, but in order to satisfy the requirements as they exist, there seems no alternative.

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6. In spite of the rapid increase in the number of presentation graphics, the situation, at least for the present, seems in hand. The clerical/junior graphics help needed is apparently on the way so the only remaining question is the publications graphics production.


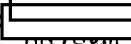
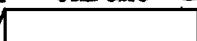
7. In my opinion, the two senior illustrator positions, if approved, and filled by qualified individuals, will satisfy the need. It may be necessary in the future to re-evaluate the situation, depending upon requirements stemming from briefing rooms, situation rooms, etc., which might well require additional support, beyond the limits of the presentation group.


Chief, Graphics Section
DD/S&T

25X1A

Attachment

Distribution:

Orig & 1 -  *w/att*
1 -  *w/att*
2 - DD/S&T Registry *w/att*
1 - Chrono *w/att*
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ATTACHMENT TO DD/S&T 2182/67

PRESENTATION GRAPHICS PRODUCTION DD/S&T

1965	1899 pieces
1966	2665 pieces
1967	1580 pieces (first four months)

% Increases:

66/65	40%
67/66 (highest four months)	56%
67/66 (First four months)	156%

PUBLICATIONS GRAPHICS - OSI COMPLAINTS

1. "Graphics preparation is unsatisfactory."
2. "Difficulty in meeting production schedules."
"Work must be done in context of timeliness."
"Printing of publications cannot be completed because graphics are late."
3. OBI has requested OSI to perform certain jobs which would require additions to their T/O.
4. "Reoccurring dialog", "continuous negotiating", "with a unit over which they have no administrative control."
"No alternative but to accept assigned priorities, since they have no vote in the establishment."
5. "If no improvement, less intelligence, or worse, old intelligence", or "diverting resources to duplicate OBI effort" to perform the function.

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